


Reference no: **SKYHIGH 009**
 Country of origin of FDH : **PHILIPPINE**
 Position applied for: **HOUSEHOLD SERVICE WORKER / FOREIGN DOMESTIC HELPER (FDH)**

(A) FDH's PERSONAL INFORMATION				FULL BODIED PHOTO	
Surname Name	DE LA PUNTA				
First Name	MANNYLN				
Middle Name	TAGLE				
Date of Birth	JAN. 07,1994	Age	25		
Place of Birth	BRGY. SAN FRANCISCO VITORIA LAGUNA				
Religion	ROMAN CATHOLIC				
Married Status	SINGLE				
Height	154.94	Weight	41 KGS		
Passport No.	P9953832A	Issue	DECEMBER 15,2018		
		Expiry	DECEMBER 14,2028		
Nationality	FILIPINO				
Contact Tel No.	0975 088 1754				
Contact Person	JAN CEASAR R. QUIBE				
Address	BRGY. MASAPANG VICTORIA LAGUNA				
(B) EDUCATIONAL ATTAINMENT					
Elementary	TOMAS DAQUINSIN MEMORIAL SCHOOL			Year	2004-2005
High School				Year	
College				Year	
	Course Type				
Vocational				Year	
	Course Type				
Other Skills					

(C) LANGUAGE PROFICIENCY																			
LANGUAGE		SPOKEN				WRITEN				REMARKS									
English		YES				YES				BASIC									
Malay / Chinese / Tamil																			
Others (specify)																			
(D) PREVIOUS OVERSEAS EMPLOYMENT																			
Name of Employer		Country				Position Held		Duration		Reason for Leaving									
MOHAMMAD AL SHAH RANI		SAUDI ARABIA				DH		2 YRS		FINISH CONTRACT									
(E) WORKING EXPERIENCE (As Domestic Helper / Housemaid in the Philippines)																			
Name of employer		Nationality				Position Held		Duration		Reason for Leaving									
(F) MEDICAL HISTORY / DIETARY RESTRICTIONS																			
Type							Remarks												
Allergies / Dietary Restrictions (if any)							NONE												
Physical Disabilities (if any)							NONE												
(G) FAMILY INFORMATION																			
Relationship		Name						Age		Occupation									
Husband		JAN CEASAR R. QUIBE						33		CONSTRUCTION WORKER									
Father		FERNANDO J. DE LA PUNTA						54		FARMER									
Mother		CONSORCIA F. TAGLE						50		SEWER									
No of Children		2		Ages		1 st	7	2 nd		5		3 rd		4 th		5 th		6 th	
No of Siblings				Ages		1 st		2 nd				3 rd		4 th		5 th		6 th	

(H) SKILLS OF FDH (Part 1)					
DOMESTIC CHORES			COOKING		
Area of chore	Experience	Willing	Type of dish	Experience	Willing
Operate washing machine	YES	YES	Filipino	YES	YES
Operate gas stove	YES	YES	Chinese	NO	YES
Operate vacuum cleaner	YES	YES	Malay / Indian	NO	YES
Operate microwave oven	YES	YES	Western	NO	YES
Ironing of clothes	YES	YES	Arabic	NO	YES
Mopping of floor & windows cleaning	YES	YES	Noodles	YES	YES
Operate electrical appliances	YES	YES	Others :		
(I) SKILLS OF FDH (Part 2)					
BABYCARE / CHILD CARE			PERSONAL CARE		
Nature of task	Experience	Willing	Nature of task	Experience	Willing
Infant (newly born to 12 months)	YES	YES	Elderly care (Assistance)	YES	YES
Children (1 to 15 years old)	YES	YES	Elderly care(Dependent) • Bedridden / Disable / Invalid	NO	YES
Special child	NO	NO	Senile patient care	NO	NO
Care for more than 6 children	NO	NO	Male patient care	NO	NO
Additional details:			Additional details:		
(J) ADDITIONAL INFORMATION					
Prior employment in Malaysia				Duration	
Name of former Malaysian Employer					Contact No
Work for employer with more than six household family members					
Tutoring Children (willing)			YES	BASIC	

(K) JOB PREFERENCES						
JOB DESCRIPTION						Task Acceptances
						Yes / No
1	Domestic Chores	+	Children			YES
2	Domestic Chores	+	Children	+	Infant care	YES
3	Domestic Chores	+	Children	+	Elderly care (Assistance)	YES
4	Domestic Chores	+	Elderly care (Assistance)			YES
5	Domestic Chores	+	Elderly care (Dependent)			YES
6	Domestic Chores	+	Children	+	Elderly care (Dependent)	NO
7	Care for pet (care for dog not allowed for Muslim FDH)					YES
DEFINITION						
<ul style="list-style-type: none"> • Infant care (newly born to 12 months) • Children (1 to 15 years) (e.g. Food preparation, bathing, feeding, companionship etc.) • Elderly care (Assistance) (e.g. Food preparation, medication reminder, companionship etc.) • Elderly care (Dependent) (e.g. Bathing, feeding, changing, toiletry etc.) • Domestic chores (As per item (H) – Part 1, Domestic chores and Cooking) • Task acceptances – Yes Domestic helper agreed to perform the Job description listed • Task acceptances – No Domestic helper do not want to perform the Job description listed 						
NOTE: Gardening, washing vehicle and pet care are not domestic chores						
(L) PERSONAL NOTE FROM CANDIDATE						

Disclaimer: The information provided herein in this Bio Data by the Foreign Domestic Helper (FDH) is intended as a guide only to prospective employer and should not be used as the primary basis of employing the person. You should be aware that employing a FDH carry risks. It is important for you to understand the limitations, implications and possible financial losses before making any decision. Hence, you are solely responsible for deciding whether or not to employ the FDH as it involves individual objectives or needs. Whilst, Agensi Pekerjaan Job Master Sdn Bhd as a service provider makes every effort to ensure the accuracy of the information provided herein, however, we do not warrant, endorse or guarantee as to the competency or skills level, character and behaviour of the FDH employed by you through the use of the services of Agensi Pekerjaan Job Master Sdn Bhd.

I have gone through this 4 pages bio data and accept the disclaimer clause mentioned above. I hereby confirm that I would like to select this FDH for employment as my domestic helper.

Name of Client :

NRIC / Passport No :

Date :

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Signature of Client)

